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GENERAL INFORMATION

Job Title:	Summer Senior Camp Animator
Department:	Programming
Start Date:	June 23 rd , 2026
Immediate Supervisor:	Program Manager

JOB DESCRIPTION SUMMARY

Under the supervision of the Program Manager, the Senior Camp Animator plays a leadership role within the Summer Fun Day Camp. This position is responsible for supervising campers and supporting the camp animators and CIT's while ensuring a safe, structured, and engaging camp environment. The Senior Camp Animator leads daily programming, oversees camper well-being, and assists with administrative and planning duties. This role requires strong leadership, organization, and communication skills to ensure the successful delivery of camp activities and overall program quality.

CORE RESPONSIBILITIES AND DUTIES

- **Prepare Daily Activities:** Arrive early to organize activity spaces, materials, and review the daily schedule with staff.
 - **Provide leadership:** Lead daily staff huddles and offer guidance, supervision, and feedback to camp animators and coordinators.
 - **Supervise Campers:** Oversee assigned camper groups, ensuring attendance is taken and proper supervision is maintained at all times.
 - **Lead Programming:** Plan, coordinate, and facilitate daily activities, trips, and special events.
 - **Support Camp Animators:** Collaborate with other Camp Animators and CITs to ensure smooth day-to-day operation of camp activities and trips.
 - **Monitor Health and Well-being:** Recognize any health, behavioural or safety concerns and make sound decision based on training. Document and report situations that may arise to necessary supervisors.
 - **Maintain Documentation:** Complete attendance records, incident/ accident reports, and daily camper notes accurately.
 - **Support Camp Operations:** Assist with daily setup, cleanup, equipment organization, and bus attendance tracking.
 - **Assist with Planning:** Contribute to weekly program evaluations and preparation for upcoming activities and events.
 - **Communicate Effectively:** Participate in meetings and trainings as well as maintain professional communications with staff, campers, and parents/ guardians.
 - **Perform Additional Duties:** Carry out any other responsibilities as assigned by the immediate supervisor.
 - **Provide Feedback:** Participate actively in weekly debriefs with all Camp Animators and Supervisors.
- Perform any other job-related duties as required by the Immediate Supervisor.**

ACCOUNTABILITY

- To act in emergency situations and make immediate decisions according to established safety protocols.
- To provide a safe environment for KYC members to participate in programming activities.
- To ensure the successful implementation of KYC programming.
- To provide supervision and guidance to KYC members while they participate in programming activities.
- To determine the most effective ways to organize KYC activities to maximize KYC member participation.
- To project the lifestyle of positive role model.
- To maintain confidentiality and adhere to KYC policies and procedures.

WORKING CONDITIONS

- 40 hours a week.
- Some activities require basic physical fitness levels and the ability to participate in sporting and recreational activities.
- Exposure to outdoor weather conditions and the elements during field trips as well as other scheduled KYC activities.
- Moderate stress levels associated with working and interacting with children and adults in a supervisory capacity.

QUALIFICATIONS

<p>Education and Experience Requirements</p>	<ul style="list-style-type: none"> • Experience working with children in a group setting. Experience in a leadership or supervisory role. • Experience in leading and animating activities. • Current Certification in First Aid and CPR
<p>Knowledge, Skill, and Ability Requirements</p>	<ul style="list-style-type: none"> • Excellent communication and leadership skills • Ability to engage and motivate children in a variety of activities or games. • Strong organizational and problem-solving skills • Creative, energetic, and enthusiastic personality • Ability to work as a part of a team. • Ability to manage behavior and resolve conflicts effectively. • Knowledge of the community of Kahnawà:ke awareness of youth, cultural and socio-economic issues facing the community • Sensitivity and openness to cultural traditions, diversity, and willingness to adapt services to reflect cultural traditions and norms. • Lifestyle of a positive role model • Strong interpersonal skills including tact, maturity and sensitivity to individuals and conditions in different cultural and organizational contexts. • Knowledge of Kanien'keha and French languages is an asset.

Incumbent

Date

Program Manager

Date

Executive Director

Date