

GENERAL INFORMATION

Job Title:	Special Education Technician
Department:	Programming
Start Date:	June 23 rd , 2025
Job Reports To:	Program Manager

JOB DESCRIPTION SUMMARY

Under the direction of the Program Manager, the Special Education Technician will work closely with campers who require additional support to meet their learning, behavioural, or developmental needs. This role is crucial in ensuring that every camper

CORE RESPONSIBILITIES AND DUTIES

- Provide support for children with behavioral and developmental needs, for full camp inclusion and integration.
 - Assist campers in participating in camp activities, ensuring their safety, engagement, and enjoyment.
 - Implement strategies and accommodations in consultation with parents to meet each camper's individual needs.
 - Foster a positive and inclusive environment where all campers feel valued and supported.
 - Help campers develop social skills and build positive peer relationships.
 - Collaborate with camp counsellors to facilitate camper integration and participation.
 - Communicate effectively with parents/guardians regarding camper progress,
- Performs any other job-related duties as may be required by the immediate**

ACCOUNTABILITY

- To act in emergency situations and make immediate decisions according to established safety protocols.
- To provide a safe environment for KYC members to participate in programming activities.
- To ensure the successful implementation of KYC programming.
- To provide supervision and guidance to KYC members while they participate in programming activities.
- To determine the most effective ways to organize KYC activities to maximize KYC member participation.
- To project the lifestyle of positive role model.

WORKING CONDITIONS

- 40 hours a week.
- Some activities require basic physical fitness levels and the ability to participate in sporting and recreational activities.
- Exposure to outdoor weather conditions and the elements during field trips as well as other scheduled KYC activities.
- Moderate stress levels associated with working and interacting with children and adults in a supervisory capacity.

QUALIFICATIONS

Education and Experience required

- Bachelor's degree in Special Education Technique, or certification in related field preferred
- Previous experience working with individuals with learning, behavioral, or developmental needs.
- Previous experience working with children 5-12 years old
- Ability to pass a background check

Skills and Requirements

- Excellent communication and interpersonal skills.
- Patience, empathy, and a passion for working with children.
- Ability to work collaboratively as part of a team.
- Always maintain confidentiality and professionalism.
- Ability to work independently.
- Ability to multitask and make decisions.
- Ability to remain calm in different situations as they may arise.

Assets

- A valid driver's license and access to a vehicle.



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Incumbent

Date

Program Manager

Date

Executive Director

Date